



## **COMMUNITY ACTION BOARD MEETING**

1255 Imperial Ave, San Diego, CA 92101

**Mission Statement:** *“Empower economically disadvantaged individuals and families to achieve their highest level of self-sufficiency and well-being.”*

November 9, 2011  
5:30 PM – 7:00 PM

**PLEASE NOTE MEETING DATE, TIME & LOCATION CHANGE DUE TO HOLIDAY**

### Call to Order

Ana Briones-Espinoza, Chair

- Roll Call
- Acceptance of Agenda

### Approval of Minutes

CAB Members

- September 16, 2011
- October 14, 2011

### ✓ CAP Program Director's Report (10 minutes)

Sylvia Melena

### ✓ Media/Outreach Ad Hoc Committee (10 minutes)

Ana Briones-Espinoza

Guest Speaker: None

### Action items:

CAB Members/CAP Staff

- CAB By-Laws (5 minutes)
- CAP By-Laws - Board Letter (5 minutes)

### Discussion items:

- ✓ CAB Vacancies:
  - CAB Vacancy Appointments (5 minute)
  - CAB Vacancy – Applications (5 minute)
  - CAP Outreach Activities (5 minute)
- ✓ CSBG Program Funding Reduction Plan – CAP staff recommendations (20 Minutes)

### Public Comments (**Maximum 3 minutes per speaker**)

- Members of the public shall have the opportunity to address the CAB in accordance with CAB procedures. Anyone desiring to speak shall reserve time by completing a written request prior to the meeting.
- Any individual wishing to speak on an item on the Agenda may do so by contacting the chair prior to the meeting.
- Under special circumstances, the Chair may modify the time limit for public comment.

### CAB Chair's Report (5 minutes)

Ana Briones-Espinoza, Chair

### Regional Reports (2 minute per report)

CAB Members

### Adjournment

### **Next Meeting – (TBA)**

This Agenda shall be made available in appropriate alternative formats to persons with a disability. Please contact [Corinne M. Rodriguez](mailto:Corinne.M.Rodriguez@csd.ca.gov) at 619/338-2799 to obtain an alternative format. If you plan to attend the meeting and need special accommodations, you must call at least three days in advance of the meeting.